

Employee Related Questions

1. When will WEPP packages be sent to all eligible employees? (*added April 6, 2022*)

On April 5, 2022, CFI's Human Resources department emailed all eligible employees a WEPP package containing the following:

- Letter addressed to each employee, detailing the process and the amount of their claim as calculated by CFI;
- Copy of the WEPP application;
- Proof of claim, populated with the required information;
- Sample proof of claim, to assist employees in completing the proof of claim; and
- General WEPP FAQ.

Employees are asked to review the email and all of the attachments sent to them before submitting their proof of claim and WEPP application.

Required for the application is the insolvency number, 0000548. This can also be found on the letter and the WEPP application.

If you have not received a claim package, and believe that you are eligible for WEPP, please contact Melissa Spearns at mspearns@canadafluorspar.com.

2. Will there be any sessions provided to employees to ask any questions? (*added April 6, 2022*)

As detailed in the email sent to eligible terminated employees, GTL and CFI will be hosting three sessions to address any concerns employees may have. GTL will have a short presentation, which has been posted to the Monitor's website, to address any questions employees may have, followed by an opportunity to ask question on completing the WEPP forms and process. The dates and call in details for these sessions are as follows:

- **Wednesday, April 13, 2022 between 11:00am-1:00pm**
Phone number: +1 647-749-9397
Phone Conference ID: 214 049 993#
- **Friday, April 22, 2022 between 5:00-7:00pm**
Phone number: +1 647-749-9397
Phone Conference ID: 268 615 050#

- **Tuesday April 26, 2020 between 2:00-4:00pm**
Phone number: +1 647-749-9397
Phone Conference ID: 853 640 698#

3. What documentation is to be provided to GTL from employees? (*added April 6, 2022*)

Employees are required to submit a WEPP application and send it themselves to Service Canada, details of which are found in the letter addressed to each individual employee. Employees are not required to submit a copy of this application to GTL or CFI.

GTL does require employees file a proof of claim form to GTL. A form has already been populated and provided to employees in the WEPP package sent on April 5, 2022. This form is to be signed and sent back to Melissa Spearns at mspearns@canadafluorspar.com.

4. What if an employee disagrees with the claim amount provided by GTL and CFI? (*added April 6, 2022*)

If an employee disagrees with the amount calculated by CFI, the employee is to file the proof of claim form with their claim amount to GTL, together with supporting documentation for the claim. The revised amount will be reviewed by the Monitor. The additional documentation may be reviewed by Service Canada.

5. What is the processing time for my application in order to receive funds from Service Canada? (*added April 6, 2022*)

Once the Monitor has received all of the proof of claim forms from employees, and the employees have completed their application with Service Canada, GTL will submit the required forms to Service Canada to begin their review process. GTL will update its website to address employees on when the forms have been sent to Service Canada.

Once the forms have been submitted to Service Canada, employees are encouraged to contact Service Canada directly to inquire about their application and payment status.

Further information on the interim receivership and CCAA proceedings will be posted on GTL's website at:

www.GrantThornton.ca/CFI